

**CLAIRE TREVOR SCHOOL OF THE ARTS
DEPARTMENT OF ART
AGREEMENT FOR USE OF STUDIO SPACE
AT
UNIVERSITY OF CALIFORNIA IRVINE**

It is understood that this agreement is between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, hereinafter called "University" and the STUDENT, and that both parties enter into this agreement upon the following terms and conditions:

1. This agreement is for (name)_____ . The Student shall be assigned studio space for use as a studio only. The Student shall not permit any other person to utilize the assigned space.
2. The Student shall be responsible for maintaining their space in a clean and tidy manner. The Student agrees to act in a cooperative and responsible manner and not disrupt the environment or work of fellow Students, Staff, and Faculty. If the Student's use of the space disrupts working conditions for others, or causes health and safety problems, the Student will be required to relinquish the studio space. If the space is unclean and unnecessarily untidy, the Student shall be either required to relinquish the studio space or will be charged for the cost of cleaning said space.
3. The Student shall be personally financially responsible for any loss or damage caused to the space provided by the University, and shall pay any and all damage charges upon presentation to the Student of a statement of charges. Furthermore the University assumes no liability for any loss or stolen items in the studio space.
4. Any outstanding charges will delay registration, release of transcripts, and/or graduation.
5. The Student shall leave their assigned space in the condition it was found and on the date following the last day of the assigned quarter.
6. The Student shall be a regularly enrolled, registered UCI student for the term of this agreement. Summer months do not require enrollment.
7. No alterations are to be made to the structure of the studio space.
8. No personal locks shall be installed on studio space doors or windows.

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9. Animals are prohibited in campus buildings, campus parking lots or walkways, athletic fields or parks with the exception of research animals or guide dogs. Written permission must be provided for Art Manager prior to bringing approved animals on campus.

10. This agreement may be terminated at the discretion of the University upon determination by the University that the Student has violated the provisions of this agreement, violated the rules of the University or the State of California, or engaged in conduct otherwise detrimental to the welfare of other Students, Staff, or Faculty.

11. There shall be no storage of artwork or personal items in corridors/hallways and common spaces per building code and fire regulations. All flammable/toxic materials shall be stored in the studio and in the proper metal container and then disposed of in accordance with EH&S regulations. (Paint and solvents may not be washed down sinks.)

12. Occasional inspection of studio spaces and building common areas is permitted and does not require notification to Student, Staff, or Faculty. These inspections will most commonly be done with notification.

13. The Chair of the Department of Art, in consultation with the School of Arts Facilities Manager and EH&S, shall be responsible as to determinations in regard to proper space use. If disputes arise, the Chair shall resolve them with regard to the principle of the greatest good for the greatest number.

The undersigned understand and agree that the terms and conditions herein are an agreement between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA and the undersigned STUDENT. Receipt of a copy of this agreement is hereby acknowledged.

Start Date of Studio Assigned: _____

End Date of Studio Use: _____

Studio Assigned: _____

Name: _____
Last, First Middle

Signature _____

Address: _____

Student ID #: _____ City _____ State _____ Zip _____ Phone: _____